



East Contra Costa Historical Society

3890 Sellers Avenue in Brentwood/Knightsen
 P. O. Box 202
 Brentwood, CA 94513

APPLICATION FOR DONATION TO MUSEUM

NAME OF DONOR _____

ADDRESS OF DONOR _____

CITY _____ STATE _____ ZIP _____ E-MAIL _____

PHONE _____ CELL PHONE _____

DESCRIPTION OF ITEM(S) _____

USED BY _____ RELATIONSHIP OF USER TO DONOR (IF ANY) _____

DATE ITEM IN USE _____ ITEM USED FOR _____

HISTORY OF ITEM _____

I/We hereby give possession of the above described item(s) to the East Contra Costa Historical Society as a donation. Donor's Estimated Value of item(s) \$ _____

I am/We are the legal owner of the item(s) described above and understand that all donations accepted by the East Contra Costa Historical Society become the sole property of the Society to be used for its benefit in accordance with the policies set by the Society's Board of Directors. This includes the Society's right to sell, transfer ownership or discard the item(s) at any time. I/We further understand that although the Society will endeavor to safeguard the item(s), the Society and its members are to be held blameless should the item(s) be lost, destroyed, or stolen. I/We also understand the East Contra Costa Historical Society and Museum's insurance may not cover any losses.

Signed _____ Date _____

Signed _____ Date _____

Signed & Accepted by Society Member _____ Date _____

Physical location of item at museum: _____

ECCHS is a non-profit organization as defined in Internal Revenue Code Section 501(c)(3) and has been assigned Tax ID #68-0012962

For ECCHS Use Only:

Date	Initial

Copy made for data entry
 Original given to Corresponding Secretary
 Thank you letter sent

Date	Initial

Picture taken for data entry
 ECCHS Museum Inventory form completed
 Entered into Past Perfect